



COUNCIL REPORT

UNIVERSITY OF LETHBRIDGE STUDENTS' UNION - ULSU.CA

Brittany Allen	VP Academic	June 2023	160 hours contributed
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THINGS TO CONSIDER INCLUDING IN MY REPORT

Goal Type:	Goals I'm pursuing	Meetings I've prepared for & debrief	Tactics on sharing SU event Information	Upcoming programs & services
Include for Each Goal:	Details on upcoming tasks I will be completing	Important dates/deadlines	People I will need to work with	Resources I might need to gather
Meetings & activities attended, people I've spoken with:	Reflect on what I've accomplished	Challenges I've encountered	How my work has impacted students in my constituency	Details on what I did & who I worked with etc. New tasks in my work plan

LOOKING BACK

NOTE: Please give more details than the examples shown. If you have nothing to report in a particular line, just type in "Nothing to report".

Hours Breakdown

(Meetings, events and activities that I've attended in my role, with an hours breakdown)

External and ULSU Internal Committees:

U of L Convocation (all day June 1 and 2)

U of L Chancellor's Dinner (4 hours): This was a dinner to celebrate the new Chancellor Terry Whitehead as he officially started his term.

GFC Prep ULFA (2 hours): This meeting is set up by ULFA for individuals (students, faculty, administration, etc.) that attended GFC. As mentioned in the name, it is a prep period to prepare individuals for the monthly GFC, ask questions that people developed from reading the agenda and subsequent packages, and overall discussions.

GFC Prep ULSU (1 hour): Similar to the ULFA GFC Prep, this meeting is meant to ULSU members.

GFC (2.5 hours): Represented the U of L's students (specifically undergraduates) at one of the top academic voting bodies on campus. I was in attendance along with all the other EC members and the GA members that were assigned to attend. Please check the meeting minutes to see what was fully discussed and voted upon.

Working Groups:

Chat GPT and AI Use (6 hours) – Academic Integrity: This is a working group that was created and chaired by Kathleen Massey with various individuals around

campus. The goal for this is to review the University's current policy in the Student Discipline Policy- Academic Offences (Undergraduate Students). I will link the current policy below. Another goal is to review current resources for academic integrity and elaborate and create new resources for students, faculty, and administration to refer to.

[Student Discipline Policy - Academic Offences \(Undergraduate Students\)](#)

Hy-flex Working Group (1 hour): This is a working group that was created by Kendra Fugeland who is part of Student Enrollment. Hy-flex is a method of class delivery that that involves two sections of a class being held at the same time (one section is in-person and the other section is virtual) that has been started in the Dhillon School of Business. The goal of this is to develop a comprehensive definition for the academic calendar and policies, the limitations of hy-flex, and what hy-flex entails.

Meeting with Stakeholders/Individuals:

Meeting with Alyssa White (1 hour): Alyssa is a Masters student who, for their masters thesis, they have created an open textbook for ANTH 1000. I wanted to chat with her about their work, the process around it, successes and difficulties, and how the university can implement open education resources (OERs; they are usually low cost/free of cost resources that are typically digital for easy access that can be altered to reflect new information and knowledge in the field)

Meeting with Natasha Buis-Deering, Mark Slump, and Kathleen Massey: This meeting (with both Maleeka Thomas and Annie, our international representative) focused on increasing student retention and what ideas that the ULSU has for that.

Curriculum Coordinating Committee (2 hours): I and Maleeka Thomas are student representatives for this committee. This meeting had to do with potential changes to the academic calendar for future years.

CCDI Webinar on DEI stories of success for LGBTQ2S+ inclusion (0.5 hours): This was a webinar sent out by Vice Provost Martha Mathurin Moe that was hosted by Pangus Kang. This webinar was about how organization can improve their inclusion of LGBTQ2S+ communities in the workplace.

Meetings with Q-Space for Pride Month (2 hours)

Canadian Organization of Campus Activities (COCA) Student Life Summit June 12-18: Read my COCA Travel Report for more information about this trip.

Fresh Fest Meetings (4 hours): This is a recurring meeting with the Fresh Fest meeting about Fresh Fest week and jamboree. I am the scribe for this meeting; if you would like meeting minutes, please email me.

Academic Quality Assurance Committee (2 hours): I am the student representative for this committee. This committee aims to ensure that programs and departments in the university are competitive compared to the post-secondary field. This included a one-year follow up to the departments in DSB and a Dean presentation about the Art department.

Culture Week Meeting with Carleton University Students' Association (1 hour): At COCA, I met Emelia and Faris of CUSA who created a culture week celebration called Mosaic. I set up this meet with them and Annie, the main organizer for the ULSU Culture Week, to get further information of organising, logistics, advertising, etc.

Meeting between the ULSU, Student Supports, and Nimbus (1 hour): Student Support is an online service that is coming to the university this fall and hosts various services for a low cost (that is also can be opted-out) for students, one of them being Nimbus. This meeting was to introduce the teams to one another and their questions on how to advertise this further to students.

Meetings with students (18 hours): This involves inquiries, new and continuing issues that students are experiencing, and supports that students need for academic issues. These meetings are confidential.

Highlights and Reflection on monthly activity

(Information of note, what went well, what did not)

Being at COCA was fantastic as I learned so much from the educational sessions that were held and getting to learn from different schools about what they are doing and how that can be brought to the U of L and ULSU. I am excited to bring that to the events that I will be hosting for the school year and the overall Students' Union.

I have also really enjoyed the conversations that I have had with people on campus about open education and open pedagogy. It is vital that students at the university, especially considering that we are a liberal education university, that students are obtainers of their own knowledge and drivers of their own learner rather than faculty and professors being traditionally seen as the holders of this that they are giving out.

Projects in Progress

(Projects that I am currently working on, who I am working with, what resources do I require?)

Undergraduate Research Journal: currently researching funding opportunities and getting in contact with other teams that have created URJs at other post secondaries.

#TextbookforBroke: a campaign that highlights the expensiveness of course materials that students are often required to purchase for classes. This will be held during the first few weeks of school.

Completed Projects

(Projects that I have completed, what went well, what did not, and why)

Nothing to report.

Challenges I've encountered:

(eg: I can't get volunteers, not enough funding, the equipment didn't work properly, etc.).

Nothing to report.

Goals I've accomplished this month:

(kept up with regular duties &/or accomplished additional goals)

Been keeping up with my jobs in this role and have been doing other tasks within the ULSU that needs to be completed like cleaning out the GA room for the upcoming year and helping with cleaning the conference room as we have now officially received all of the items that people have left in residence when they moved out.

MOVING FORWARD

Current or upcoming tasks:

(upcoming activities or tasks I will be participating in or spearheading, possible timeline of completion, who will I be working with).

Refer to "Projects in Progress".

Goals for next month:

(What I would like to accomplish next month as a ULSU representative)

I am hoping to try to process of hiring an Academic Events Coordinator. I also want to start setting up meetings between academic representatives for the ULSU and administrators with their respective faculties/schools.

Important dates/deadlines:

(important deadlines related to my goals or position).

July 10-12 is the submission dates of credit/non-credit designations of the summer session II and II/III course.

August 1 is the deadline for applying to graduation in Fall Convocation!